

# MUDIAD CLYBIAU FFERMWYR IFANC CYMRU



**FINANCE AND MANAGEMENT SUB COMMITTEE**  
**TUESDAY, 15 NOVEMBER, 2021**  
**ZOOM, 7.30PM**

## MINUTES

**CADEIRYDD / CHAIRMAN:** Iwan Meirion **IS-GADEIRYDD / VICE CHAIRMAN:** Caryl Haf

**PRESENT:** Caryl Haf (Council chairman), Katie Davies (Past Council Chairman), Aled Thomas (Events & Marketing Chairman), Sioned Davies (Competitions Vice Chairman), Iwan Meirion (Finance & Management Chairman), Hefin Evans (Council Vice chairman), Dewi Davies ( and Dafydd Jones (Building Committee Chairman).

**IN ATTENDANCE:** Mared Jones, (Acting Wales YFC Director) and Claire Powell (Wales YFC)

### **FM/01/1922 CROESO A CHYFLWYNIADAU / WELCOME & INTRODUCTIONS**

Iwan Meirion welcomed everyone to the meeting.

### **FM/02/1922 YMDDIHEURIADAU AM ABSENOLDEB / APOLOGIES FOR ABSENCE**

Apologies were noted from Malcolm Thomas and Elliw Griffiths.

### **FM/03/1922 TO CONFIRM THE MINUTES OF THE LAST MEETING – 31 AUGUST 2021**

The minutes had been circulated prior to the meeting and it was agreed by those present to approve the minutes.

### **FM/04/1922 ACTION POINTS AND MATTERS ARISING FROM THE MINUTES**

<b>ACTION</b>	<b>COMMENTS</b>
<b>Point 1</b> Safeguarding training to take place for County Staff	Actioned
<b>Point 2</b> Office clean up to take place	Actioned
<b>Point 3</b> Terence Meredith Fund – Barclays had turned down the application. It had been agreed to go back to the solicitor and ask whether the money could be held by Wales YFC in a restricted account.	This was still ongoing, it was agreed to liaise with Kathryn Jones and report back to the next Finance & Management meeting.

**FM/05/1922**

**CORRESPONDENCE**

None.

**FM/06/1922**

**TO CONFIRM THE TERMS OF REFERENCE**

The terms of reference were read and confirmed with the following amendments made;

- a) Committee Members – the building chairman was added.
- b) Director of Wales YFC – was added to be present at meetings.
- c) Number of meetings – it was agreed to include 'At least 6 meetings to be held in every membership year'.

**FM/07/1922**

**ELECTION OF COMMITTEE EXPERTS**

The following people were elected as committee experts;

- Malcolm Thomas
- Steve Hughson
- Hilary Jones
- Kathryn Jones

It was also suggested to approach the following people should the committee require future support and for these experts to be brought in as and when;

- Dai Baker (Welsh Government)
- Ifon Edwards
- Sam Kurtz

**FM/08/1922**

**FINANCE REPORT**

Claire Powell Finance & Administration manager reported as follows;

- a) **Budget 2021-2022** – the budget sheets were shared on the screen and each department area was discussed, at present the organisation was looking at a surplus of £6113.96.
- b) **Levy** – invoices had to be sent out to the affiliated Counties. There was £6960 left to be paid in from the Counties affiliated to NFYFC.
- c) **Dunbia** – two invoices had been sent out last week and were awaiting payment in connection with the lamb scheme.
- d) **Bank Balances** – were noted at £201,368.96, £124,256.22 and £294,166.91
- e) **Bank Signatures** – it was agreed to remove Rhodri Lewis as a bank signature and to add Phil Ellis Chief Executive Wales YFC.

**FM/09/1921**

**AGENDA ITEMS & DATES FOR MEETINGS FOR 2020 - 2021**

It was agreed to revert back to the usual frequency of meetings of every two months. Therefore the next meeting will be held in January 2021.

**FM/10/1921**

**ANY OTHER BUSINESS**

None

As there was no further business, the meeting was then declared closed at 10pm.

## SUMMARY OF ACTIONS

ACTION	COMMENTS
<b>Point 1</b> To work with Ashmole to review and improve future budgets.	

**Signed:** .....

**Dated:** .....