



# THE ROLE OF CLUB PRESIDENT

## AS CLUB PRESIDENT...

You will be a highly regarded person by the members of the YFC club. They'll look to you as the figurehead and an arbiter/mediator of the club. Your input will be invaluable in helping your YFC reach its full potential and be well respected within the community.

### **YOUR RESPONSIBILITIES INCLUDE:**

- Knowing and understanding the club's constitution. It's really useful to have a copy to hand of the constitution and rules to ensure the club is running correctly. When questions on governance come up, most answers can be found in the club's constitution.
- You'll need to be impartial on the operational business of the club since you may be called on to be a part of the decision-making process.
- Understanding and working to current club policies, such as Safeguarding Children and Young People, Health and Safety, Standards of Behaviour and Drugs and Alcohol will be important. You will likely need to ask the club committee to provide you with information on these topics that meets today's expectations of parents of young people and of the wider community.
- Being prepared to attend training to keep up to date with current laws – this will include the NFYFC online safeguarding course within 28 days of enrolment.
- Understanding and implementing the YFC code of conduct and assisting in grievance procedures as needed.
- Showing support for the club officers in their roles.
- Chairing the AGM. This will require preparation with the club chair/vice chair and secretary to make sure the meeting runs smoothly and in line with the club's constitution.



- Working with the club chair and/or management committee chair and/or advisory committee chair to ensure the club works to its constitution and that everyone is informed about the club's situation and everyone is contributing appropriately.
- Providing support, encouragement and motivation to club members by being approachable/accessible.
- Attending and helping at club functions when invited, such as the annual dinner dance or other events.
- Promoting all positive aspects of the club where possible.
- Being a proactive figurehead and, above all, enjoying your important and supportive role

## **TOP TIPS FOR YOUR ROLE**

It's an honour to be asked to be president as this means the YFC members believe that you are the right person for the role. Here are a few things to try...

### **TAKE AN INTEREST**

The club officers and members will feel valued if you take an interest in how the club is doing by either asking or attending the occasional event/meeting

### **SUPPORT**

Be a supportive person to the club officers, leaders and advisory members. They may turn to you for advice. Make yourself available.

### **SHOW WILLING**

Club officers and members may ask you to take part in activities: attending training; giving a toast at a dinner; or manning a stall at the local fete to promote YFC

### **BE APPROACHABLE**

Ensure club officers, leaders and advisory members have your contact details and know how to get hold of you

### **DO YOUR BIT**

One of your tasks is to chair the AGM, but members will appreciate it if you offer value to the club by helping them when needed at other events.

### **BE IMPARTIAL**

Be aware of the club situation and make yourself available to listen to members when required.

